

Guide for Dairy Owners to comply with Alert 4 and Covid-19

Here's some advice to Dairy Owners so that they comply with Essential Service Covid-19 guidelines, ensuring physical contact is eliminated or limited. Owners should adhere to this in the interests of keeping their customers safe.

Physical distancing

- Limit or eliminate physical interaction between staff e.g. through physical distancing, split shifts, staggered meal breaks, and flexible working arrangements.
- Limit or eliminate physical interaction with and between customers e.g. through online or phone orders, contactless delivery, or managed entry (while also avoiding crowding outside) and physical distancing both inside and outside the premises.

Customer management

- Restrict entry numbers to one person in the shop with one outside in small dairies (excludes all back storerooms and areas not accessible to customers). For larger dairies, more than one customer might be reasonable as long as there is more than two metres distance between them.
- Tap & go or eftpos are preferred payment options, cash in emergencies only
- Only one Point of Sale in each dairy
- Supply store sanitizer on entry
- Provide clear queuing zones outside the store
- Have signage on entry doors and windows regarding the rules of entry
- Mark any queueing zones inside the store to maintain 2-metre distance
- Allow the same scope as food products being provided by Supermarket (such as fruit and vege, other food produced/made onsite)

Staff Management and Safety

- Perspex screen for Point of Sale where possible, with the 2-meter rule in terms of distance maintained
- One person managing the queues/distance requirements and one managing the Point of Sale

Cleaning & facilities

- Shut down all public use of toilet facilities
- Wipe down eftpos machine
- Regular cleaning on high touch areas including all counters and lids
- Mandatory hand washing every 20 minutes and sanitizing
- Disposable gloves as needed

If you are unsure you are able to operate in a manner that minimises the risk of transmission of COVID-19, we ask you to close while you put in place appropriate measures.

URL: <https://covid19.govt.nz/government-actions/covid-19-alert-level/essential-businesses/>